



Catholic, College Preparatory  
School for Young Women

## MERCY HIGH SCHOOL PARKING GUIDELINES

**All staff members and students must register any vehicle parked on Mercy's lot.** A parking pass will be given for each registered vehicle. **Passes are to be applied to the top corner of the front windshield on the driver's side. Passes MUST be displayed on all non-visitor cars in the Mercy parking areas.** See page two.

### Students:

1. Students will need to register their vehicle(s) at the beginning of each school year. Please go to: <https://www.mhsmi.org/mercy-life/student-forms> and select Parking Passes.
  - a. The initial parking pass(es) will be given free of charge. If a parking pass is lost or damaged a new one must be purchased for \$5.
  - b. If a new vehicle is purchased to replace a vehicle that has already been registered within a school year, students will need to update the registration and continue to use the same pass.
2. Student parking will be allowed in the following areas (see page two):
  - Lot outside of the Flagpole Entrance (on 11 Mile Road), student parking section ONLY.
  - Lot outside of the Auditorium/Gym Entrance (on Middlebelt Road), student parking section ONLY.
  - SENIOR SPOTS: Seniors have bought and decorated designated spots. The spot-owner is the only one allowed to park in the spot during the school day.
3. There will be **NO** student parking in the first row (both sides) of the Auditorium/Gym Entrance lot or in the Staff/Visitor section. Staff/Visitor parking spots have seafoam green lines. See page two.
4. Parking must occur in appropriately marked parking spaces. Areas in the parking lots where there are diagonal, parallel, yellow lines are not parking spaces. Parking is prohibited in these areas. Vehicles parked in these areas may be towed at the owner's expense.
5. 1<sup>st</sup> violation: Warning; 2<sup>nd</sup> violation: One detention; 3<sup>rd</sup> violation: \$20 fine; 4<sup>th</sup> violation: Administration will meet with student and parents and possible suspension.

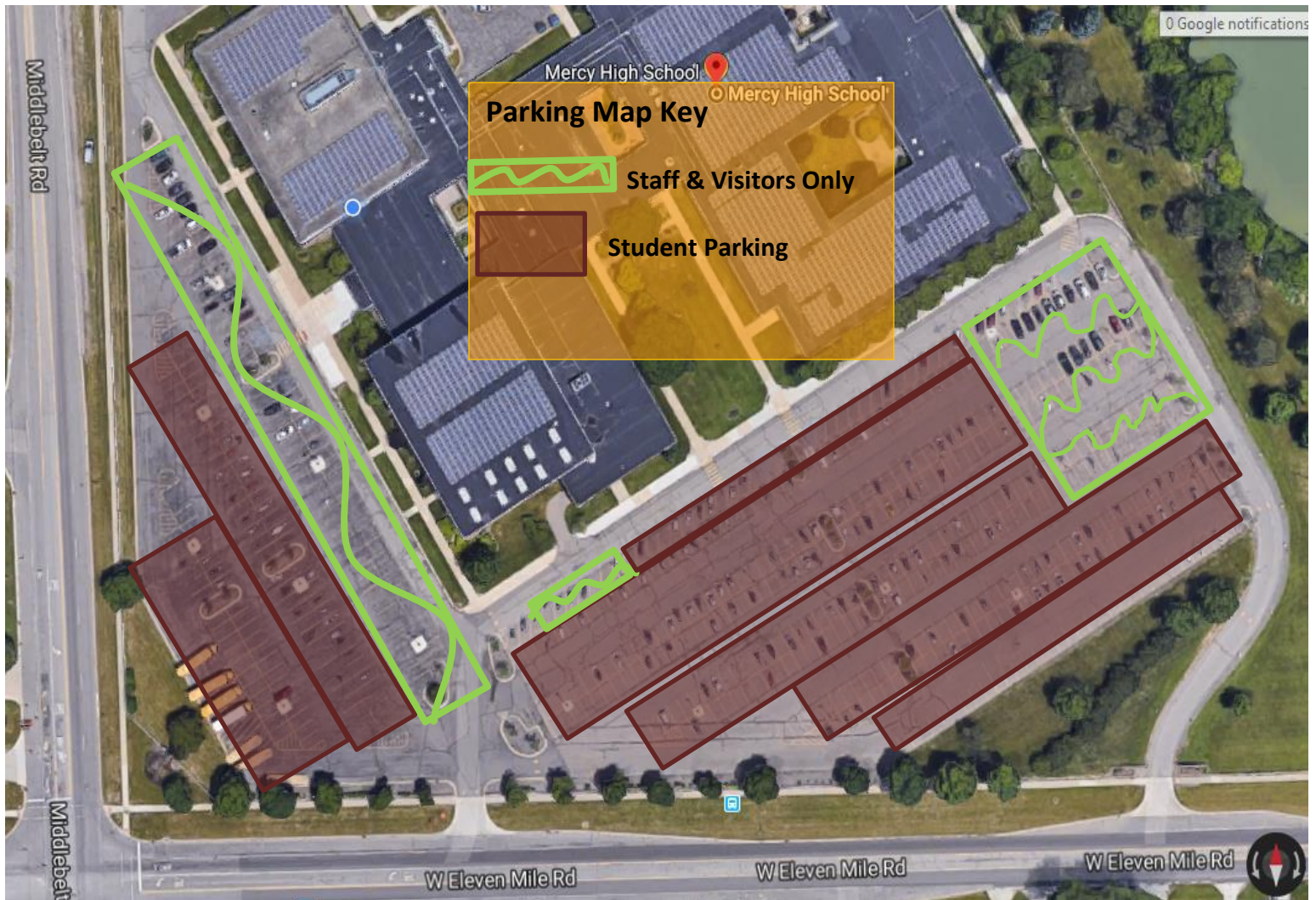
Note: Parking guidelines will be enforced Monday – Friday, during regular school day hours.

### Staff:

1. Staff need to register their vehicle(s). Please go to: <https://www.mhsmi.org/mercy-life/student-forms> and select Parking Passes.
2. Staff parking will be allowed in the following areas:
  - Lot outside of the Reception Area Entrance or Flagpole Entrance (on 11 Mile Road) in the seafoam green lines.
  - First row (both sides) of the lot outside of the Auditorium/Gym Entrance (on Middlebelt Road), for *Athletic Department staff (including coaches), Cafeteria staff, Maintenance staff and Physical Education teachers only.*



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