



Student Directory Information 2015-16

Mercy High School designates the following personally identifiable information contained in a student's education demographic record as "**Student Directory Information**":

Student name, address, phone number, grade level, date of birth, photograph (used in publications, i.e. school newspaper, yearbook, school website), achievement awards or honors, extra-curricular participation, athletic eligibility status, weight and height if a member of an athletic team, samples of student work displayed at school, honor roll listing and names of student's parents.

**Student/Parent directory available to all students contains:
Student name, address, phone number, grade level and parent names

Parents have two choices regarding student directory information:

- 1) Parents may consent to release the information above for school use only – directory, newspaper, yearbook, website, transcript services, National Clearinghouse, etc....
IF CONSENT IS GIVEN, PLEASE DO NOT RETURN FORM. IF FORM IS NOT RETURNED CONSENT WILL BE ASSUMED.
- 2) Parents may withhold consent for publication of directory information in writing by signing and returning this form to the reception area no later than **Thursday, September 17, 2015**. Please choose from the following options:

___ I/We wish to **withhold** for release ALL directory information listed above.
(Student will not appear in yearbook, student directory or any school publications)

___ I/We wish to **withhold** the contact information (address, phone number and parent names) from being listed in the Student/Parent Directory with access given to each family:

Student Name (**please print**)

Parent/Guardian Name (please print)

Parent/Guardian Signature