



*Catholic College Preparatory School Educating Women Who Make A Difference Since 1945*

## **MERCY HIGH SCHOOL**

Farmington Hills, MI

### **INVITES APPLICANTS FOR THE POSITION OF THEATER TECHNICAL DIRECTOR**

*Join our highly committed team of Mercy educators who have a passion for Catholic education and a willingness to inspire our students to become “Women Who Make A Difference.”*

#### **MERCY HIGH SCHOOL**

**Mercy High School** is a sponsored ministry of the Institute of the Sisters of Mercy of the Americas and is a member of **Mercy Education**. Compelled by our Catholic faith and the spirit of the Sisters of Mercy, Mercy High School is a premier college preparatory school that educates and nurtures young women of diverse backgrounds to excel academically, serve compassionately, and lead courageously. Our work embodies the Critical Concerns of the Sisters of Mercy and the Mercy Education Core Values: *Compelled by Mercy; Educational Courage; Inspired By Faith; Principled Leadership; Voice For Dignity and Respect.*

Mercy High School commits to a climate and culture that are deeply rooted in:

**Academic Excellence | Collaboration | Diversity | Innovation | Integrity | Leadership | Respect | Sustainability**

Mercy High School is a racially, ethnically, and economically diverse student body of approximately 500 young women. Our commitment to diversity, equity and inclusion is reflected in our policies, curriculum, and extracurricular activities which align to the Sisters of Mercy Critical Concerns of *Racism, Immigration, Women’s Issues, Care for the Earth and Non-Violence.*

#### **POSITION DESCRIPTION**

##### **Theater Technical Director**

Mercy High School in Farmington Hills has immediate need for a **Theater Technical Director** for the 2025-2026 school year. The selected candidate must be willing to work Saturdays (September – mid-March excluding holiday weekends) and attend after school/evening rehearsals three weeks prior to each main stage production.

#### **JOB RESPONSIBILITIES**

- Collaborate with the Production staff of the fall play and spring musical
- Design scenery over the summer for the fall play and spring musical
- Mentor and instruct students in aspects of technical theatre including set design and construction, sound, lights, and rigging.
- Construct and paint scenery with student stage crew on Saturdays from 9am-3pm
- Acquire building supplies
- Oversee set strike after Sunday performance

- Attend technical rehearsals (Mon-Thurs for three weeks before show dates)
- Work with light crew to design and record light cues during technical rehearsals
- Work with sound crew during technical rehearsals
- Help stage crew with scene changes during technical rehearsals
- Coordinate and oversee technical elements for rentals (hourly rate in addition to contract compensation)

## KEY QUALIFICATIONS/REQUIREMENTS

- Construction/Set Construction experience required
- Sound and Lighting experience required
- Scenic Design experience required
- Fly Space and Rigging experience required
- Qlab knowledge and projection experience a bonus

Applicants should visibly demonstrate a willingness to expand their knowledge and engage in professional growth opportunities in all areas including Diversity, Equity and Inclusion, attend a Protecting God's Children workshop and complete a background check.

Interested candidates are invited to send a letter of interest, resume, and portfolio for immediate consideration to Mary Vallone, Assistant to the Principal, at [mvallone@mhsmi.org](mailto:mvallone@mhsmi.org). Applications will be reviewed on a rolling basis, and this job posting will remain open until filled.

*Mercy High School is an Equal Opportunity Employer and considers all applicants for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider an applicant's religious affiliation in its employment decisions consistent with State and Federal law.*

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