



CATHOLIC, COLLEGE PREPARATORY
SCHOOL FOR YOUNG WOMEN

MERCY HIGH SCHOOL

Farmington Hills, MI

INVITES APPLICANTS FOR THE POSITION OF
STUDENT LEARNING LIAISON

Join our highly committed team of Mercy educators who have a passion for Catholic education and a willingness to inspire our students to become “Women Who Make A Difference.”

MERCY HIGH SCHOOL

[Mercy High School](#), a Catholic College Preparatory School immersed in the tradition of the Sisters of Mercy, educates and inspires young women of diverse backgrounds to lead and serve with compassion. Our work embodies the Critical Concerns of the Sisters of Mercy and the values of *Human Dignity, Mercy, Justice, Service, Option for the Poor*.

Mercy High School commits to a climate and culture that are deeply rooted in

- Academic Excellence
- Collaboration
- Diversity
- Innovation
- Integrity
- Leadership
- Respect
- Sustainability

Mercy High School is a racially, ethnically, and economically diverse student body of approximately 650 young women. Our commitment to diversity, equity and inclusion is reflected in our policies, curriculum, and extracurricular activities which align to the Sisters of Mercy Critical Concerns; Racism, Immigration, Women’s Issues, Care for the Earth and Non-Violence.

POSITION DESCRIPTION

Student Learning Liaison for the 2022--2023 School Year

Mercy High School in Farmington Hills has a need for a full-time Student Learning Liaison to join our AMES (Academic Mentoring and Education Support) team in servicing students grades 9-12. The Student Learning Liaison will assist with the management, facilitation, planning, support and development of accommodation and differentiation support strategies.

Mercy seeks candidates who value and have experience in working with students of different backgrounds including race, culture and socioeconomic status. Mercy is an Apple Distinguished School, and the preferred candidate will have the ability to support students through effective use of technology tools. We encourage a broadly diverse pool of applicants for all positions as we work intentionally to create a faculty and administration that reflect our student body.

JOB RESPONSIBILITIES

- Support students and parents in identifying and developing learning strategies
- Coordinate and manage AMES test center schedule and processes
- Management of assigned student caseload
- Formulate, document and monitor individual student learning plans and accommodations
- Collaborate with faculty to further enable differentiated instruction in the classroom
- Refer students and their families to outside agencies for services including psychological or academic assessment, professional tutoring, etc.
- Manage accommodations for internal and standardized testing
- Facilitate AMES support to students who qualify, including students with Service Plans and students on Academic Probation
- Maintain best practices for effective learning support and differentiation strategies

KEY QUALIFICATIONS/REQUIREMENTS

- Bachelor's degree with teacher certification and endorsement in special education or related field. Master's degree preferred
- Prior experience in working with student learning differences, specifically at the high school level
- Effective, positive leadership abilities
- Ability to collaborate with faculty, staff, counselors, administration and parents
- Effective organizational skills and attention to detail
- Exceptional verbal and written skills in communicating with teachers, counselors, administrators, parents, and teenage females
- Experience in data collection and analyzation
- Sensitivity to, knowledge of, and respect for cultural, religious, and socio-economic differences
- Strong presentation abilities
- Maintain ethical standards and high degree of confidentiality

Applicants should visibly demonstrate a willingness to expand their knowledge and engage in professional growth opportunities in all areas including Diversity, Equity and Inclusion, attend a Protecting God's Children workshop and complete a background check.

Interested candidates are invited to send a letter of interest, resume, and proof of credentials by May 20, 2022 to Mary Vallone, Assistant to the Principal at mvallone@mhsmi.org.

Mercy High School is an Equal Opportunity Employer and considers all applicants for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider an applicant's religious affiliation in its employment decisions consistent with State and Federal law.